

# Access Microsoft Office 365 through SRC Portal

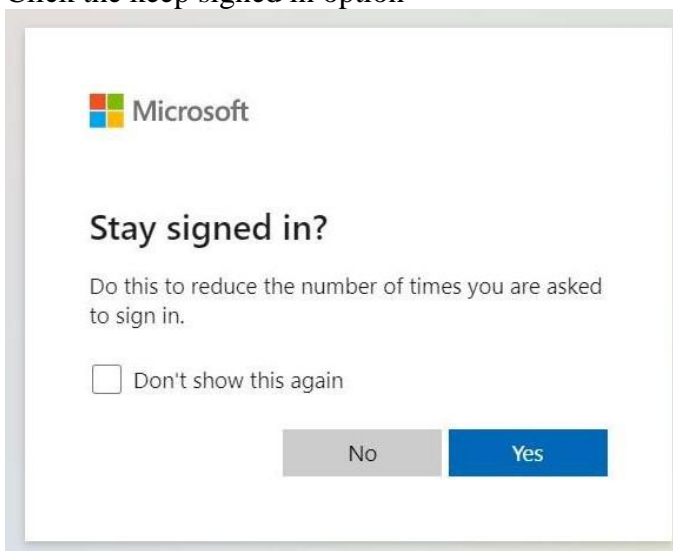
1. Sign in to the Portal



2. Click the app Office 365




3. Click the keep signed in option



## 4. Enjoy Office 365 online anywhere!

Good morning Install Office

Recent Pinned Shared with me Discover Upload and open...




No recent online Office documents


Share and collaborate with others. To get started, create a new document or drag it here to upload and open.

Upload and open... New

OneDrive SharePoint

Recent folders Frequent sites

 No recent folders  
Go to OneDrive, and we'll put a list of the folders you opened recently here.

 No frequent sites  
Go to SharePoint, and we'll put a list of the sites you visit frequently here.

[Go to OneDrive](#) → [Go to SharePoint](#) →